

Generac Mobile Quick Start Guide Using the Learning Center



Rev. 02/05/19

THE
LEARNING CENTER

GENERAC® | **MOBILE**



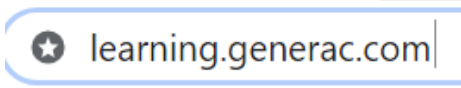

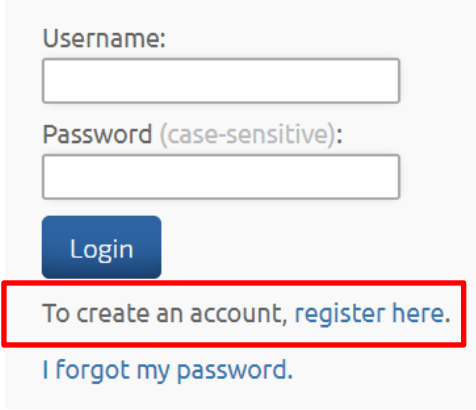
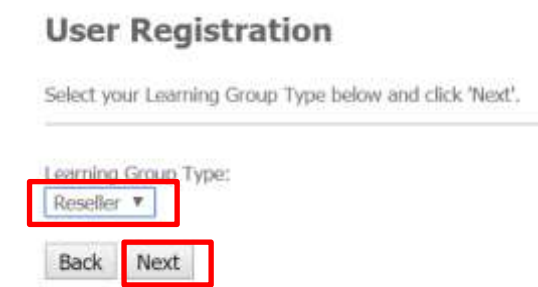
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Introduction

Thank you for using the Learning Center, Generac's online training system. This guide is designed to show you the following: how to access the system, how to create an account, and how to enroll in and complete available courses. **Recommendation:** Use Google Chrome for your browser and a hard-wired internet connection when using the online training system.

Access the Learning Center and Create Account

1. Type learning.generac.com into your internet browser.	
2. You will be in the Learning Center home page	
3. Click on the link To create an account, register here. After you finish all these steps and have registered, the next time you go into the Learning Center, you type in your account number and password as shown here.	
4. Select Reseller from the Learning Group Type dropdown and click Next.	

<p>5. Enter your 10-digit “Sold to” company account number and click Next.</p> <p>Add 3 zeros in front of your account number to make it 10 digits.</p>	<div> <div>User Registration</div> <div>Enter your 10 digit Account Number below and click "Next".</div> <div> <div>*Account Number:</div> <div></div> </div> <div> <div>Back</div> <div>Next</div> </div> </div>
<p>6. Confirm that the information that appears on the page is correct; make changes if needed or click Yes to go to the registration form.</p>	<div> <div>User Registration</div> <div>Confirm the information below is correct.</div> <div> <div>Name:</div> <div>CARRIER RENTAL SYSTEMS</div> </div> <div> <div>City:</div> <div>BRIDGEVIEW</div> </div> <div>Is the above information correct?</div> <div> <div>No</div> <div>Yes</div> </div> </div> <p><i>The system may display the location of your company headquarters instead of your local address.</i></p>
<p>7. Fill in all of the fields on the registration form. There are several more fields to fill in than are shown here.</p> <p>This is your personal profile under your company.</p>	<div> <div>User Registration</div> <div>Complete the form below to register. Once registered, you will have access to launch courses in the system. Required items are marked with an asterisk (*).</div> <div> <div> <div>* First Name</div> <div>Middle Name</div> <div>* Last Name</div> </div> <div> <div></div> <div></div> <div></div> </div> </div> <div> <div>* Email Address:</div> <div></div> </div> <div> <div>* Username:</div> <div> <ul style="list-style-type: none"> Must be at least 6 characters and no more than 25 characters. Cannot contain 'admin' or 'administrator'. </div> <div></div> </div> <div> <div>* Password (case-sensitive):</div> <div> <ul style="list-style-type: none"> Must be at least 6 characters and no more than 25 characters. Cannot contain 'password', '123456', '654321' or contain the username. </div> <div></div> </div> </div> <p>.... More blanks to fill in...</p> <p>Use your local company address on the registration form.</p>
<p>8. When done, checkmark the I agree box after the User Agreement field, and then click Register.</p>	<div> <div> <div>associated intellectual property are retained by Generac Power Systems and/or its content providers. You may not modify, decompile, reverse engineer or republish any part of this site or its content. You may not make copies of any content other than certificates of completion or course materials for use in your own learning, unless permission is received from</div> </div> <div> <div><input type="checkbox"/> I agree.</div> <div>Register</div> </div> </div>

9. You should now have access to the system for taking courses. Click **Continue**.

User Registration

You have successfully been registered. Please click the 'Continue' button to log in.

Continue

Enroll in a Course

1. After you complete the steps above, or if you are logging on later, you will see the Learning Center Course Catalog page.



The Course Catalog page features a search bar at the top with a magnifying glass icon and a 'Search' button. Below the search bar are two tabs: 'CATALOGS (16)' and 'COURSES (0)'. The 'CATALOGS (16)' tab is selected. Below the tabs, there are two catalog entries. The first entry is 'Catalog: Builders' with a green book icon. It includes a paragraph: 'In 2009, power outages in the U.S. affected nearly 20 million people. Knowing power won't be lost in an emergency will help you sell more products. This catalog contains courses that address the features and benefits of selling skills topics that will help to set you apart from the competition.' The second entry is 'Catalog: Business Effectiveness' with a green book icon. It includes a paragraph: 'Organizations engaging in World Class Manufacturing are eliminating waste and reducing variation. This results in better customer needs. This catalog contains courses that teach you how to do this.'

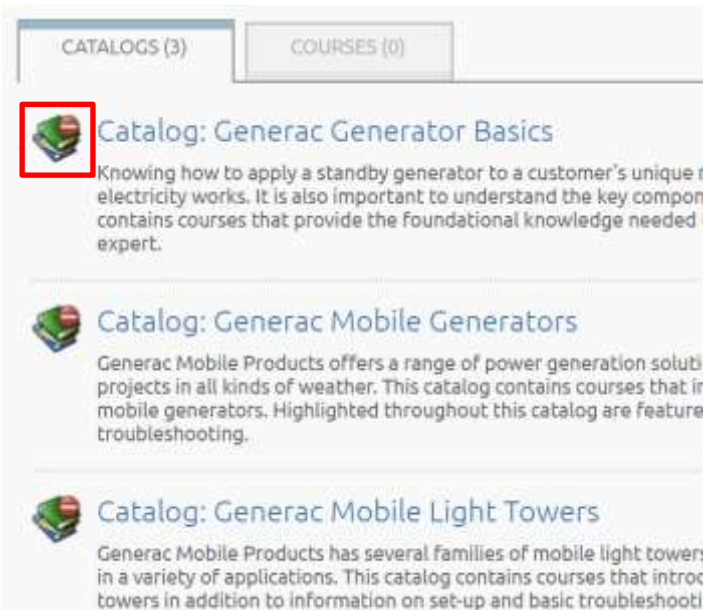
2. Scroll down, locate the catalog for **Mobile Products** and click the link.




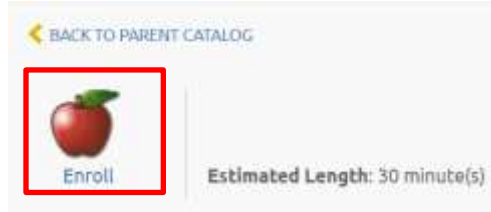
Catalog: Mobile Products

Generac is the industry leader in a variety of rugged, hard-working diverse line of diesel-powered generators, mobile light towers, and contains product knowledge courses that introduce the features and benefits of them.



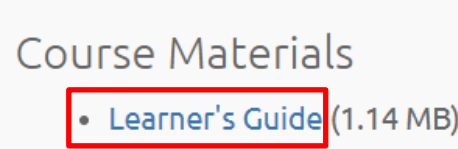
3. Multiple Mobile courses are listed. Click on the catalog for which you want to see the list of courses available in that catalog.



The Catalog: Mobile Products page features two tabs: 'CATALOGS (3)' and 'COURSES (0)'. The 'CATALOGS (3)' tab is selected. Below the tabs, there are three catalog entries. The first entry is 'Catalog: Generac Generator Basics' with a green book icon. It includes a paragraph: 'Knowing how to apply a standby generator to a customer's unique electricity works. It is also important to understand the key components of a generator. This catalog contains courses that provide the foundational knowledge needed to become a generator expert.' The second entry is 'Catalog: Generac Mobile Generators' with a green book icon. It includes a paragraph: 'Generac Mobile Products offers a range of power generation solutions in all kinds of weather. This catalog contains courses that introduce the features and benefits of mobile generators. Highlighted throughout this catalog are feature and troubleshooting.' The third entry is 'Catalog: Generac Mobile Light Towers' with a green book icon. It includes a paragraph: 'Generac Mobile Products has several families of mobile light towers in a variety of applications. This catalog contains courses that introduce the features and benefits of mobile light towers in addition to information on set-up and basic troubleshooting.'

<p>4. You will now be in the Courses page and can view the list of courses. Click the Course link for the course you want to take.</p>	
<p>5. On the page for the course you selected, click the apple icon to enroll in the course.</p>	
<p>Tip: Use the back or forward arrows at the top of the page to navigate through the catalogs. ← →</p>	

Take a Course

<p>1. Click the MY ACCOUNT tab to view the courses you have enrolled in.</p>	
<p>2. To view the lessons for the course you want to take, click the green GO button.</p>	
<p>3. Click on the links under Course Materials in the lower left corner to download and print course materials.</p>	

4. Click the green **GO** button to start the lesson.

Learning Activities

Lesson	Type	Status	Score	Action
1. RMG100 Mobile Diesel Generator Pretest		Not Attempted	-	
2. RMG100 Mobile Generators		Not Attempted	-	
3. RMG100 Mobile Generators PostTest		Not Attempted	-	
4. RMG100 Mobile Generators Survey		Not Attempted	-	



Online lessons in this course may only be launched when all previous lessons have been completed.

CAUTION: Always use the system's control buttons to navigate the program. DO NOT use the browser's back or refresh buttons. DO NOT close the main Learning Center screen.

When you exit the lesson, the screen will read "Processing Data...Please Wait." Wait for the screen to read "Data Saved...Click here to go to your My Account screen." Click the link to return to the course lesson list.

FAQs

You can find FAQs about the Learning Center on the Learning Center home page; just click the FAQ button in the top menu.



Tips

- If you forget your user name, please contact the Learning Center (contact information provided below)
- If you forget your password, click the ***I forgot my password*** link on the Learning Center home page. An email will be generated and sent to the email address listed on your Learning Center account
- WiFi connection may be used provided the signal is consistently strong and reliable
- iPads, iPhones, and similar mobile devices are NOT compatible with our online courses
- Do NOT have multiple browser windows open
- We recommend you use Google Chrome as your browser while working in the Learning Center

For more information or with any concerns, contact the Learning Center. Email training@generac.com or call x.4114.

